

## **WEBINAR SERIES:** Removal of Director – Step by Step

**17 January 2025, Friday**

9.00am – 1.00pm

Speaker: MS LEONG OI WAH  
FCIS, (CS) (CGP)

Virtual

Course code: CS170125W1

**Closing date: 15 January 2025**

**4 CPD  
HOURS**

## Course Introduction

The office of a director may be vacated by law, upon his death, or under a provision in either the Constitution of the company or a Shareholders Agreement. Under the Companies Act 2016 (“Act”), Section 206 provides the mechanisms for removal of director before the expiration of the director’s period of office and this statutory right is applicable to both private and public company.

## Course objectives

The objective of this course is to provide a practical guide for participants to understand the different circumstances where a director’s office can be vacated under the law and how a provision in the Constitution can affect the office of the director. There will be a step by step guide on the actions to take in the removal of a director. This course will also take into account the position of the director who is also a shareholder and if there is a remedy for “unfairly prejudicial conduct” of the company’s affairs.

## Who should attend

Directors, Company Secretaries, Auditors, Accountants of listed companies.

## About the trainer: **MS LEONG OI WAH FCIS (CS) (CGP)**

Leong Oi Wah is a Fellow Member of the Malaysian Institute of Chartered Secretaries and Administrators (MAICSA) and has more than 30 years of experience in handling corporate secretarial matters in the profession and the corporate sector.

She has been involved in advising on corporate secretarial requirements including corporate restructuring and compliance with various regulatory bodies such as the Registrar of Companies, Bursa Malaysia Securities Berhad, Securities Commission and other authorities.

She is currently Director, Corporate Development of Epsilon Advisory Services Sdn Bhd which specialises in providing the full range of corporate secretarial and advisory services. She is a regular trainer of MAICSA’s Continuing Professional Education programme and is also co-author of “Company Meetings, Minutes and Resolutions in Malaysia” published in 2021 by the Malaysian Current Law Journal.

## Course contents

- Appointment of director
- Disqualification of director
- Vacation of office of director
- Removal of directors – special notice, meeting of members, quorum, resolution
- Right to be heard for directors of public company against removal
- Compensation for loss of office

## Learning Outcome

By attending this programme, the participants will :

- Have a better understanding of the situations where the office of a director may be vacated
- Take away the procedures and sample notices and resolutions for the removal of director
- Appreciate that a director can be compensated for the loss of office in certain situation

## WEBINAR FEE

Category	Early Bird Fee per person (RM)  (applicable for participant who register and pay before 3/1/2025)	Normal Fee per person (RM)	Group Fee per person (RM)*  (For 3 or more registrations from the same organization)
MAICSA Member/ Affiliate/Graduate/Student	290	340	310
Non member	440	490	460
Retired MAICSA member	170	170	170
MAICSA Member's staff***	400	400	400

Fee includes course materials in digital form and e-certificate.  
Registration with HRDCorp grant, **the NORMAL FEE will apply. Discounted fee is NOT applicable.**

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- (iii) The Sponsoring staff must be MAICSA active member
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### ENQUIRIES:

Email: [training@maicsa.org.my](mailto:training@maicsa.org.my)

Tel: **03-2282 9276 (ext 803)**

**Attention: Ms Vicky**

- Fee is payable to **MAICSA**

### PAYMENT MODE:

#### Online transfer

RHB Account No: 2-64-094-0000-4232

Swift Code: RHBBMYKL

**Note:** Bank charges for telegraphic transfer will be borne by the client.

Please email the bank-in slip/ transfer advice to [training@maicsa.org.my](mailto:training@maicsa.org.my) or fax to 603-2283 4492, for our verification and record.

**Individual Registration:** Full payment shall be made AFTER you have done the online registration.

**Company Registration:** Full payment shall be made 7 days **BEFORE** the webinar.

- Access to join the webinar shall be granted only upon full payment as per the above requirement.
- **NO Letter of undertaking is accepted.**

**Upon successfully registration, you are deemed to have read and accepted the terms and conditions.**

## TERMS & CONDITIONS FOR WEBINARS

### WEBINAR ACCESS LINK

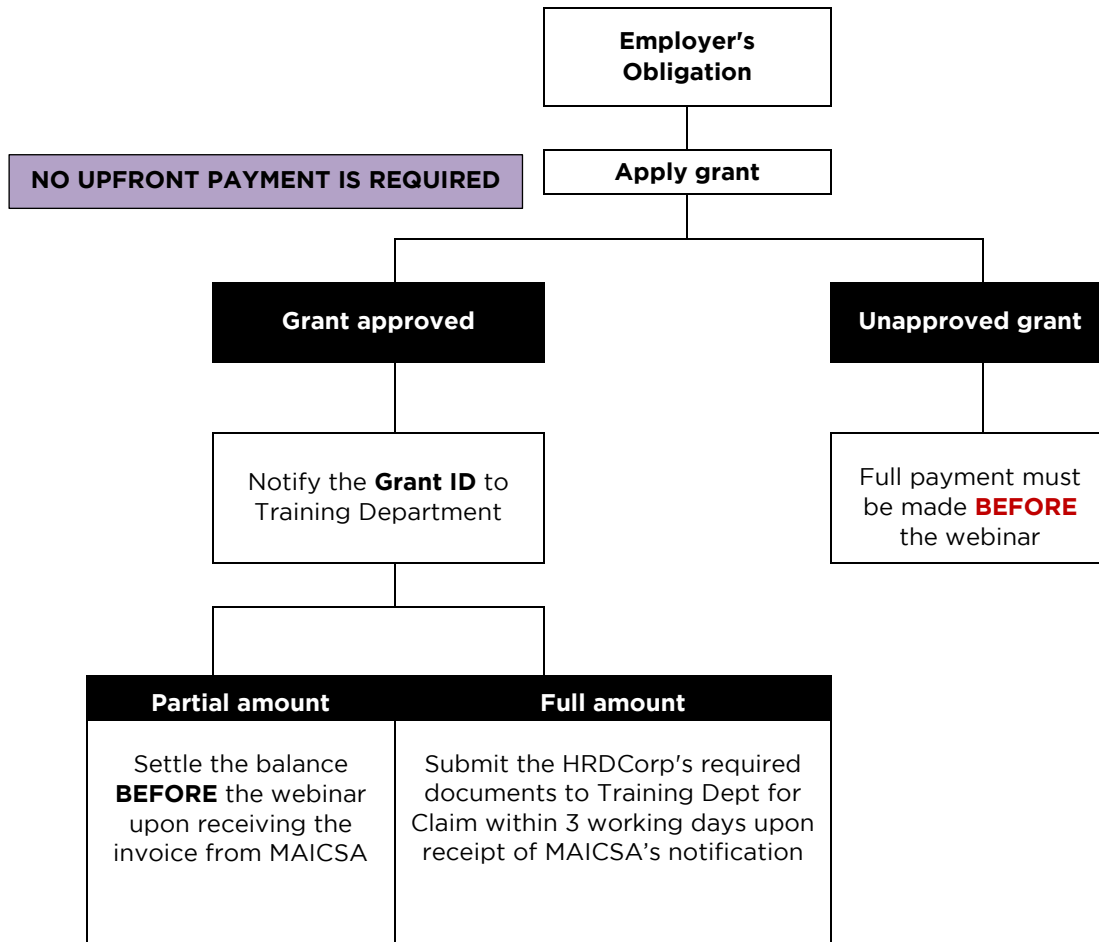
- The Access Link will be emailed at least one day before the commencement of the webinar.
- The Access Link is unique and should not be forwarded/shared with others.
- **Participants may log-in at 8.45am**

**HRD CORP (FOR CLAIMABLE EVENTS ONLY)**

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  - Remain logged in at least 75% of the time allocated for the webinar,
  - Submit the feedback form within 3 days after the completion of the webinar
- Delegates may check their E-certificates from this link <https://www.maicsa.org.my/resources/cpd-training/e-certificate-of-attendancee-confirmation-letter-of-attendance> within 5 working days after the webinar.
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