# Certificate in Corporate Compliance and Governance

## About the Programme

London Education Foundation (Trading as KCB Global), in collaboration with the Malaysian Institute of Chartered Secretaries and Administrators (MAICSA), offers you the opportunity to gain industry-relevant knowledge and employer-valued skills, preparing you for a successful career in governance and beyond.

This programme provides a direct route towards the MAICSA Chartered Governance Qualifying Programme, whilst also providing an excellent foundation on which to build knowledge.

## Who should join?

- Individuals looking to embark on a career in corporate administration and governance.
- Current company secretaries seeking to expand their knowledge and gain practical insights.
- Professionals within organisations who want to strengthen their understanding of good governance and compliance.
- Solicitors or accountants who need to stay updated on corporate matters to better advise their clients.

## Modules

- The Company
- Corporate Compliance & Administration
- Corporate Governance
- Meetings

Successful students will be awarded a joint **Certificate from The Chartered Governance Institute UK & Ireland (CGIUKI)**

## Minimum entry requirement

SPM, A-Levels, or equivalent qualifications

## Duration

**8 months**
*Note: The delivery schedule of the CCCG certificate programme is subject to the achievement of the required student quota*

**Enhance your skills, empower your career!**

Chartered Governance Institute UK & Ireland

603-2282 9276 / 012-6414035     www.maicsa.org.my     students@maicsa.org.my

# FEE STRUCTURE

## REGISTRATION FEE | RM750

- Course fee excludes registration fees.
- Full payment is required upon registration.

## 2026 1st Batch

| MODULE(S) | STUDY PERIOD | EARLY BIRD-FEE (RM) | EARLY-BIRD PERIOD | NORMAL FEE (RM) |
|---|---|---|---|---|
| **1 & 2**<br>• The Company<br>• Corporate Compliance & Administration | APRIL 2026 - AUGUST 2026 | RM4600 | UNTIL 18 MARCH | RM5000 |
| **3 & 4**<br>• Corporate Governance<br>• Meetings | AUGUST 2026 - NOVEMBER 2026 | RM4600 | UNTIL 30 JUNE | RM5000 |

## 2026 2nd Batch

| MODULE(S) | STUDY PERIOD | EARLY BIRD-FEE (RM) | EARLY-BIRD PERIOD | NORMAL FEE (RM) |
|---|---|---|---|---|
| **1 & 2**<br>• The Company<br>• Corporate Compliance & Administration | OCTOBER 2026 - FEBRUARY 2027 | RM4600 | UNTIL 11 SEPTEMBER | RM5000 |
| **3 & 4**<br>• Corporate Governance<br>• Meetings | FEBRUARY 2027 - JUNE 2027 | RM4600 | UNTIL 31 DECEMBER | RM5000 |

# MIEPS Registration Guidelines

The following guidelines provide information and instructions to assist users in registering as MAICSA Students.

Click **here** to register as MAICSA student.

Customer Portal > Click '**Take Me There!'** button under **Student** > Click **'Apply Now'** for Studentship New Registration

## 1.1 Fill in Profile Details Section

Feature Description: Basic details are auto-populated. Users should complete any remaining fields before clicking 'Next'.



## 1.2 Fill in Education Section

Feature Description: Allow the addition of multiple qualification records.

## 1.3 Fill in Employment Section

Feature Description: Enable entry of referee details for the current employment role only.



## 1.4 Upload Attachment

Feature Description: Users can upload attachments in commonly accepted file formats (PDF, JPG, PNG, DOCX).

Disability-related attachments are mandatory when 'Yes' is selected in the Disability field. Education-related attachments must be provided for each education record added, and employment-related attachments are required for every employment record.



**Note:**
Required attachments (Certified True Copies):
CTC – IC (MyKad)/Passport
CTC – Academic transcript (if any)
CTC – SPM/STPM/Diploma certificate