

# **Webinar Series:**

Finance for Non-Finance Professionals

### 23 December 2024, Monday

9.00am - 5.00pm Speaker: Chew M.S.

Virtual Course code: FI231124W1 Closing date: 19 December 2024



8 CPD HOURS

### **Course Introduction**

Financial information is essential for any business, as it reflects its performance, profitability and value. Managers who understand the basics of finance and accounting can use this information to make better decisions and improve their business outcomes. However, many managers lack the financial knowledge and skills to do so, and may feel intimidated or confused by financial statements, ratios and budgets.

This workshop aims to equip non-financial managers with the financial awareness and tools they need to manage their businesses more effectively. You will learn the key concepts and terms of finance and accounting, how to interpret and analyse financial statements, how to use financial ratios to assess business performance, how to prepare and manage budgets, and how to apply your financial knowledge to a real-life case study. You will also learn how to communicate with financial professionals and stakeholders with more confidence and clarity.

### **Course outline**

No.	Topics
	Intro, ice-breaking and energizer
1	Module A - Foundation of Finance and Accounting  • Accounting & Finance Principles  • The Accounting Practice
2	<ul> <li>Module B - The Financial Statements</li> <li>Income Statement</li> <li>Balance Sheet</li> <li>Cash Flow Statement</li> <li>Statement of Shareholders' Equity</li> </ul>
3	Module C - Financial Ratio  Liquidity Ratio  Asset & Debt Ratio Profitability Ratio Earnings & Dividends
4	Module D - Financial Analysis  Interpreting Financial Statement (using Case Study on Public Listed Company)  Group discussion and presentation

### **Course Objectives**

The objective of the workshop is to equip non-financial professionals with the financial awareness to enable better short- and long-term decision making in managing their businesses.

- Knowledge of accounting principles and practices
- Skills in analysis and problem-solving
- Ability to process financial data

### **Learning Outcome**

At the end of the workshop, the participants should be able to identify and analyse the components of income, expenditure, assets and liabilities from a given Financial Statements of companies within one day.

### **Target Audience**

This workshop is designed for Non-Finance Managers, Company Secretaries, Executives and professionals who wants to improve their financial literacy and need to use financial information in decision making in their roles.

### Methodology

This workshop is interactive and practical, using a combination of theory and case study.

The participants will learn the financial concepts and tools through lectures, discussions and exercises, and then apply them to a real-life case study based on the financial statements of a Public Listed Company. The participants will also receive feedback and guidance from the facilitator, who is an experienced financial trainer

### **About the Trainer: CHEW MEI SEEN**

Chew M.S. is a seasoned finance professional with a wealth of experience that spans over two decades in various capacities within the finance industry. Her journey has seen her at the helm of financial operations in both local businesses and Fortune 500 multinational companies, where she has played pivotal roles in steering these organizations towards fiscal prudence and growth.

As a Chartered Accountant, Chew M.S. possesses a deep-seated proficiency in financial matters, which she brings to life in her course, "Finance for Non-Finance Professionals." Her ability to demystify complex financial statements and impart the nuances of financial literacy is unparalleled. Chew M.S. equips her students with the acumen to interpret balance sheets, income statements, and cash flow statements with confidence, providing them with a solid foundation to make informed business decisions.

Through her expert guidance, Chew M.S. transforms the daunting world of finance into an accessible and engaging subject. She is not just teaching finance; she is instilling a financial mindset that enables professionals from all backgrounds to navigate the financial landscape with ease and insight.

### **WEBINAR FEE**

Category	Early Bird Fee per person (RM) (applicable for participant who register and pay before 9/12/2024)	Normal Fee per person (RM)	Group Fee per person (RM)* (For 3 or more registrations from the same organization)
MAICSA Member/ Affiliate/Graduate/Student	490	540	510
Non member	640	690	660
Retired MAICSA member	270	270	270
MAICSA Member's staff***	600	600	600

Fee includes course materials in digital form and e-certificate.

Registration with HRDCorp grant, the NORMAL FEE will apply. Discounted fee is NOT applicable.

### **MAICSA Member's Staff**

- \*\*(i) applicable to the staff of MAICSA member (Sponsoring Staff) of the same organisation and billing
  - (ii) NOT entitle to any other discounts
- (iii) The Sponsoring staff must be MAICSA active member
- (iv) MAICSA Affiliate CANNOT sponsor his/her staff.

### **ENQUIRIES:**

Email: training@maicsa.org.my

Tel: **03-2282 9276 Attention: Ms Ruzlina** 

• Fee is payable to MAICSA

## PAYMENT MODE: Online transfer

RHB Account No: 2-64-094-0000-4232

Swift Code: RHBBMYKL

Note: Bank charges for telegraphic transfer will be borne by the client.

Please email the bank-in slip/transfer advice to <u>training@maicsa.org.my</u> or fax to 603-2283 4492, for our verification and record.

Individual Registration: Full payment shall be made AFTER you have done the online registration.

Company Registration: Full payment shall be made 7 days BEFORE the webinar.

- Access to join the webinar shall be granted only upon full payment as per the above requirement.
- NO Letter of undertaking is accepted.

Upon successfully registration, you are deemed to have read and accepted the terms and conditions.

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### WEBINAR ACCESS LINK

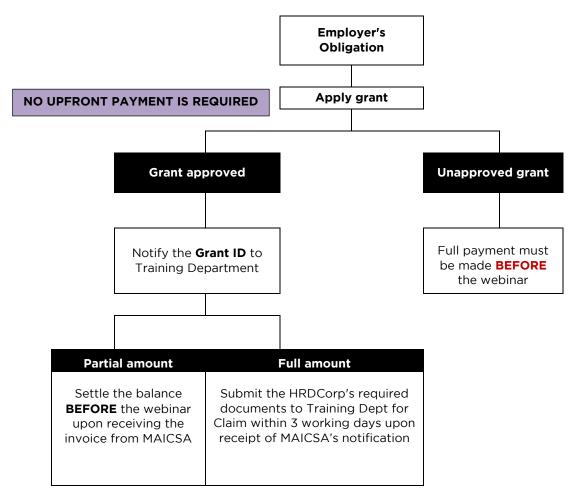
- The Access Link will be emailed at least one day before the commencement of the webinar.
- The Access Link is unique and should not be forwarded/shared with others.
- Participants may log-in at 8.45am

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- No refunds will be made for written cancellations received on the day of the webinar or for participants
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- Participants will be issued with an e-certificate of attendance and full payment and awarded CPD hours upon strict compliance of the following terms:
  - Remain logged in at least 75% of the time allocated for the webinar,
  - Submit the feedback form within 3 days after the completion of the webinar
- Delegates may check their E-certificates from this link <a href="https://www.maicsa.org.my/resources/cpd-training/e-certificate-of-attendancee-confirmation-letter-of-attendance">https://www.maicsa.org.my/resources/cpd-training/e-certificate-of-attendancee-confirmation-letter-of-attendance</a> within 5 working days after the webinar.
- For MAICSA members, the CPD hours will be credited into the CPD Tracker System within 14 days of the webinar for participants who have complied with all terms and conditions stipulated herein.
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