

## Introduction

Since SSM's issuance of the "Guideline for the Reporting Framework for Beneficial Ownership of Companies" on 1st March 2020 (updated on 17 December 2020), much has changed in this area. The Companies (Amendment) Act 2024 was gazetted on and implemented on 1 April 2024. SSM has also issued a revised Guideline for the Reporting Framework for **Beneficial** Ownership of Companies

# **Course objectives**

The objective of this webinar is to look at how the amendments to the Act and the Guidelines affect company secretaries and what should be implemented in their practice and profession.

## Who should attend

Company directors, company secretaries, accountants, lawyers, auditors and those who involve in the advisory works.

## **Course outline**

This webinar will be for 4-hours covering the following areas-

- What the key changes under the Companies (Amendment) Act 2024 are
- The revised Guidelines on BO Reporting and changes of notices to be sent to members and BO
- Case studies and analysis on the various BO structures of a company and how to identify BOs
- What is meant by "the senior management" and how to record this in the register of BO
- Preparing for the submission of BO information in e-BOS and the Annual Return through MBRS

## Methodology

The speaker will be using power-point presentation which is supplemented by case studies and specific references to the Act to ensure company secretaries, secretarial assistants and other management executives to adopt the best practices and ensure compliance.

# About the trainer: MR FOO POH KHEAN, FCIS, LL.B (Hons), CLP (CS)(CGP)

**Kenneth Foo** is a regular speaker for MAICSA and was a former adjunct lecturer in University College Tunku Abdul Rahman, Kuala Lumpur. He was a former council member of MAICSA and is presently the honorary secretary of the Malaysian Corporate Counsel Association. He has his own practice specializing in corporate solutions, consultation and advice and restructuring of companies. He is also a chartered company secretary since starting his own practice in 1990 until to-date. He is also the co-author of "Companies Act 2016: New Dynamics of Company Law in Malaysia" and "Company Meetings, Minutes and Resolutions in Malaysia" published in 2017 and 2021 respectively by the Malaysian Current Law Journal.

#### **WEBINAR FEE**

Category	Early Bird Fee per person (RM) (applicable for participant who register and pay before 9/06/2025)	Normal Fee per person (RM)	Group Fee per person (RM)*  (For 3 or more registrations from the same organization)
MAICSA Member/ Affiliate/Graduate/Student	290	340	310
Non member	440	490	460
Retired MAICSA member	170	170	170
MAICSA Member's staff***	400	400	400

Fee includes course materials in digital form and e-certificate.

Registration with HRDCorp grant, the NORMAL FEE will apply. Discounted fee is NOT applicable.

#### MAICSA Member's Staff

- \*\*(i) applicable to the staff of MAICSA member (Sponsoring Staff) of the same organisation and billing
  - (ii) NOT entitle to any other discounts
- (iii) The Sponsoring staff must be MAICSA active member
- (iv) MAICSA Affiliate CANNOT sponsor his/her staff.

#### **ENQUIRIES:**

Email: training@maicsa.org.my
Tel: 03-2282 9276 (ext 805)
Attention: Ms Nor Falati

Fee is payable to MAICSA

# PAYMENT MODE: Online transfer

RHB Account No: 2-64-094-0000-4232

Swift Code: RHBBMYKL

Note: Bank charges for telegraphic transfer will be borne by the client.

Please email the bank-in slip/transfer advice to <u>training@maicsa.org.my</u> or fax to 603-2283 4492, for our verification and record.

Individual Registration: Full payment shall be made AFTER you have done the online registration.

**Company Registration:** Full payment shall be made 7 days **BEFORE** the webinar.

- Access to join the webinar shall be granted only upon full payment as per the above requirement.
- NO Letter of undertaking is accepted.

Upon successfully registration, you are deemed to have read and accepted the terms and conditions.

## **TERMS & CONDITIONS FOR WEBINARS**

# WEBINAR ACCESS LINK

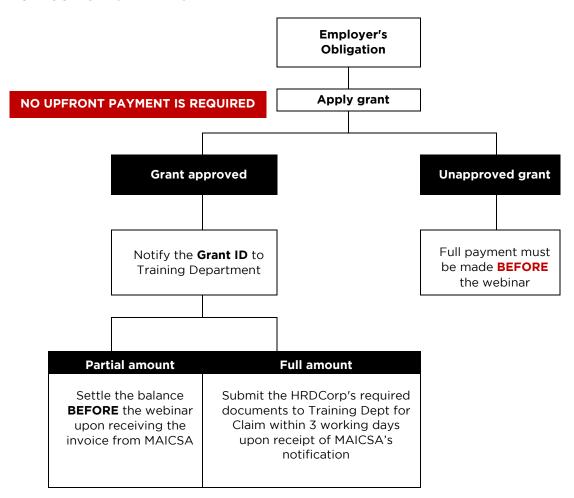
- The Access Link will be emailed at least one day before the commencement of the webinar.
- The Access Link is unique and should not be forwarded/shared with others.
- Participants may log-in at 8.45am

## HRD CORP (FOR CLAIMABLE EVENTS ONLY)

MAICSA is an approved Training Provider registered under 'The Malaysian Institute of Chartered Secretaries and Administrators' (MyCoID: 1472 (SEL).

• To make full payment to MAICSA as per the issued Invoice within 14 working days upon receipt of MAICSA's notification in the event the approved training fee is cancelled by HRDCorp due to non-compliance on the part of the participant or his/her employer or any valid reasons stipulated by HRDCorp.

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TRAINING PROG. NO.: TO BE ADVISED



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Should the participant decide to cancel his/her enrolment, a cancellation policy shall be applied as follows:

- For written cancellation received with minimum seven (7) days' notice from the date of the webinar, no penalties will be imposed and full refund will be made to participants who have paid.
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## **CERTIFICATE OF ATTENDANCE AND CPD HOURS**

- Participants will be issued with an e-certificate of attendance and full payment and awarded CPD hours upon strict compliance of the following terms:
- Remain logged in at least 75% of the time allocated for the webinar,
- Submit the feedback form within 3 days after the completion of the webinar
- Delegates may check their E-certificates from this link <a href="https://www.maicsa.org.my/resources/cpd-training/e-certificate-of-attendancee-confirmation-letter-of-attendance">https://www.maicsa.org.my/resources/cpd-training/e-certificate-of-attendancee-confirmation-letter-of-attendance</a> within 5 working days after the webinar.
- For MAICSA members, the CPD hours will be credited into the CPD Tracker System within 14 days of the webinar for participants who have complied with all terms and conditions stipulated herein.
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- For non MAICSA members, please contact your professional body or regulator for the calculation and recognition of CPD Hours for courses held by MAICSA.

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