

RECOMMENDED READING LIST

SUBJECT: LAW AND PRACTICE OF MEETING

Name of Book	Writer(s)	Edition	Publisher	Year of publication	ISBN #
Company Meetings: Law & practice in Malaysia	Priscillia Yap Poi Yok	2nd	CCH	2005	ISBN:981418098-X / ISBN: 9789814180986
Shackleton on the Law and Practice of Meetings	Madeleine Cordes, Frank Shackleton, John Pugh- Smith	12th	Sweet & Maxwell	2012	ISBN:9780414046610
Malaysia Company Secretary's Practice Manual	Priscillia Yap Poi Yok, Fadzilah Ong Chee seong & Associates	1st	CCH (WMEC)	2009	ISBN:9814228893
Malaysia Hands On Guide to Corporate Secretarial Essential			CCH		ISBN:9814197300
Hands-on Guide Company Secretarial Essential Malaysia		1st	CCH Asia	1999	ISBN:9810411448
Guide to company Law & Secretarial Practice, Malaysia	Cheah Foo Seong	1st	CCH	2006	ISBN : 981 4197 459
Handbook on Company secretarial practice in Malaysia	Kang Shew Meng	4th	Lexis Nexis	2005	ISBN-10: 967962657-1 / ISBN-13: 9789679626575
Director's & Shareholders' Guide on AGM	Kang Shew Meng	1st	Lexis Nexis	2002	ISBN:9679622541
A practical guide to company secretarial practice (With special reference to resolutions and meeting procedures)	William Fok	2nd	CCH	2002	ISBN: 9832431 190 / ISBN: 9789832431190
Concise principles of company law	Shanty Rachagan Pascoe Janine Anil Joshi	2nd	Lexis Nexis	2010	ISBN:9789675371684 / ISBN: 9675371684