



**THE MALAYSIAN INSTITUTE OF
CHARTERED SECRETARIES AND ADMINISTRATORS**

No. 57 The Boulevard, Mid Valley City, Lingkaran Syed Putra
59200 Kuala Lumpur
Tel: 03 - 2282 9276 Fax: 03 - 2282 9281

APPLICATION FOR REPLACEMENT CERTIFICATE

Name (as per IC) :
Mr/ Mrs/ Mdm/ Ms

ICSA Membership No.: (Grad ICSA/ ACIS/ FCIS)

Address :
.....
.....

Telephone No. :

E-mail address :

Identity Card No. (new):

(old):

Reason for Replacement: Lost/ Misplaced
(Application to be submitted together with Statutory
Declaration)
 Other reasons
(please specify)
• original certificate to be returned to the Institute where
applicable
• other relevant documents to be enclosed where applicable

I enclose payment of RM 21.20 (Graduateship Certificate)
 RM 53.00 (Associateship/ Fellowship Certificate)
 RM 53.00 (Practising Certificate)

cheque/ bank draft no.

Signature :

Date :



**THE MALAYSIAN INSTITUTE OF
CHARTERED SECRETARIES AND ADMINISTRATORS**
STATUTORY DECLARATION

I, * Grad ICSA/ ACIS / FCIS
NRIC/Passport No. do solemnly and sincerely
declare that:

- 1) I have lost or misplaced my * Graduateship /Associateship / Fellowship certificate of
ICSA bearing number (membership number).
- 2) I have not allowed anyone else to keep or possess my membership certificate.
- 3) I have searched or caused search to be made for the said certificate but after careful and
thorough search have been unable to find it.
- 4) Should the lost or misplaced certificate be found, I will immediately return the
replacement certificate to the Institute for cancellation.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue
of the provisions of the Statutory Declarations Act, 1960.

Subscribed and solemnly declared by the
abovenamed

atin the

State of

this

day of20.....

Signature

Before me,

* Delete as appropriate.